

**RM of Winslow**  
**Meeting Minutes**  
**Regular December 8, 2021 - 08:30 AM**

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, December 8, 2021 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

**PRESENT:** Reeve: Sheldon McLean Administrator: Regan MacDonald

Councillors:  
Division No. 1: Braden Olson  
Division No. 2: Scott Bradley  
Division No. 3: Travis Kennon  
Division No. 4: Joel Seime  
Division No. 5: Trevor Bacon

**ABSENT:** Division No. 6: Jason Neumeier

**Res No:**            **1**            **Call to order**  
2021-305                           **Moved By:** Sheldon McLean  
  
Reeve called the meeting to order at 8:30 am.

**CARRIED**

**1.1**            **Oath of Office**  
  
That it be acknowledged that Reeve Sheldon McLean subscribed to the oath of office and annual disclosure statement.

**Res No:**            **2**            **Adoption of Minutes**  
2021-306                           **Moved By:** Travis Kennon  
  
That the minutes of the meeting held on November 9, 2021 be approved with the amendment of adding Alana Brown's name to resolution 2021-297.

**CARRIED**

**Res No:**            **3**            **Statement of Financial Activity**  
2021-307                           **Moved By:** Braden Olson  
  
That the statement of financial activities for the month of November be accepted as presented.

**CARRIED**

TK RM

**Res No:** 4  
2021-308

**List of Accounts**  
**Moved By:** Scott Bradley

That the list of accounts Cheque #15587 to #15631 and Manual Payments #20211102 to #320211111 in the amount of \$122,863.10 be authorized and approved for payment.

**CARRIED**

**Res No:** 5  
2021-309

**Correspondence**  
**Moved By:** Joel Seime

That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.

**CARRIED**

**6 Delegations**

**6.1 Joe Campbell and Al Stabber at 9:30 am**

**7 New Business**

Al Stabber arrived at 9:30 am and Joe Campbell arrive at 9:45 am. Al and Joe left the chambers at 11:00 am. Reeve McLean called a recess at 11:00 am until 11:05 am.

**Res No:** 7.1  
2021-310

**Foreman Report**  
**Moved By:** Travis Kennon

That the Foreman Report be accepted as presented by Joe Campbell.

**CARRIED**

**Res No:** 7.2  
2021-311

**Operation Manager Report**  
**Moved By:** Joel Seime

That the Operation Manager Report be accepted as presented by Al Stabber.

**CARRIED**

**Res No:** 7.3  
2021-312

**Quarry Lease Agreement**  
**Moved By:** Scott Bradley

That the municipality enter into a quarry lease agreement with the Saskatchewan Ministry of Agriculture for parcel 1-SW & SE 11-33-19-W3 for a term of 21 years.

**CARRIED**

T/K RM

**Res No:** 7.4  
2021-313

**Gravel Crushing Tender**  
**Moved By:** Travis Kennon

That the Gravel Crushing tender for 30,000 cubic yards of 7/8 " gravel be awarded to McIntosh Sand & Gravel for \$3.35 per cubic yard plus stripping costs of \$165 per hour for a dozer and \$150 per hour for an articulate dump truck and excavator with the understanding that mobilization is included the unit price.

**CARRIED**

**Res No:** 7.5  
2021-314

**Gravel Reclamation**  
**Moved By:** Joel Seime

That \$150,000 be transferred to the Gravel Reserve account 310-110-200 from funds not spent from the gravel stockpile expense budgeted in 2021.

**CARRIED**

**Res No:** 7.6  
2021-315

**Maintenance Operator**  
**Moved By:** Trevor Bacon

That Sheldon Mettlewsky be hired as a Maintenance Operator with the RM of Winslow No. 319 to begin work on April 1 or as mutually agreed at a wage set to \$27.00 per hour.

**CARRIED**

**Res No:** 7.7  
2021-316

**COVID-19 Vaccination Policy**  
**Moved By:** Travis Kennon

That the municipality pass a policy to require proof of COVID-19 Vaccination for employees and council.

**DEFEATED**

**7.8 Equipment Purchase for 2022**

**Res No:** 7.8.1  
2021-317

**Mower & Sidearm Purchase**  
**Moved By:** Trevor Bacon

That for the 2022 budget year, the municipality purchase from All West Sales a 2021 Schulte XH1500 series 4 rotary mower cutter for \$40,975.56 and a 2022 Schulte FLX1510 Flex arm for \$25,633.00.

**CARRIED**

TK RM

**Res No:** 7.9  
2021-318

**Grader Purchase**  
**Moved By:** Sheldon McLean

That for the 2022 budget year, a new 2022 John Deere 872G grader be purchased from Brandt Tractor for \$497,000 and with the trade of the 2017 CAT 160M grader for \$200,000 through the Sourcewell program;

AND FURTHERMORE that the comprehensive warranty package which includes 5 year/6,000 hour be purchased for \$37,000.

**CARRIED**

**Res No:** 7.10  
2021-319

**Holiday Usage**  
**Moved By:** Braden Olson

That staff have until April 1, 2022 to use up their holidays from 2021.

**CARRIED**

Reeve McLean left the meeting at 11:15 am.

**Res No:** 7.11  
2021-320

**Municipal Revenue Sharing Grant - Declaration of Eligibility**  
**Moved By:** Scott Bradley

The Council of the Rural Municipality of Winslow No. 319 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

**CARRIED**

**Res No:** 7.12  
2021-321

**Custom Work Added to Taxes**  
**Moved By:** Scott Bradley

That the following outstanding invoice be transferred to the tax roll if the amount is not paid in full by December 31, 2021:

Invoice	Amount	Assessment Number
210140	\$175	000806103

**CARRIED**

TK RM

**Res No:** 2021-322      **7.13**      **Honorarium**  
**Moved By:** Braden Olson

That Rachel Deobald, the Administrator for the Rural Municipality of Mountain View No. 318, be paid an honorarium of \$500 for her work issuing permits for Highway 31 for 2021.

**CARRIED**

**Res No:** 2021-323      **7.14**      **Board of Revision**  
**Moved By:** Trevor Bacon

That the municipality appoint Western Municipal Consulting Ltd. as the Board of Revision for 2022 with the following members:

Sheryl Ballendine  
Stew Demmans  
Cameran Duncan  
Tim Lafreniere  
Mike Waschuk  
Gordon Parkinson  
David Thompson  
Stuart Hayward

**CARRIED**

**7.15**      **Doddsland/Plenty Clinic Update**

**Res No:** 2021-324      **7.16**      **RMAA Workshop**  
**Moved By:** Scott Bradley

That Regan MacDonald be authorized to attend a workshop hosted by the Rural Municipal Administrator's Association for Dealing with Difficult Conversations on March 23, 2022 in North Battleford for \$150 with mileage and out of pocket expenses paid by the municipality.

**CARRIED**

**Res No:** 2021-325      **7.17**      **Doddsland Library Donation**  
**Moved By:** Trevor Bacon

That a donation of \$2,500 be given to the Doddsland Library Board to put towards a project to replace the flooring in the library.

**CARRIED**

**Res No:** 2021-326      **7.18**      **Welltraxx Update**  
**Moved By:** Scott Bradley

That the municipality enter into an agreement with Welltraxx for the landowner account to manage surface lease data for an annual licensing fee of \$699 and a one-time setup fee of \$475.

**CARRIED**

TK  
RH

Deputy Reeve Kennon called for a recess for lunch at 11:55 am until 12:40 pm.

**7.19 Western Regional Landfill Inc. (WRLI) Update**

**Res No:** 2021-327      **7.20 Budget Adjustment**  
**Moved By:** Travis Kennon

That the 2021 budgeted amount for account 510-110-330 be adjusted from \$66,600 to \$68,275.

**CARRIED**

**7.21 Budget Review 2022**

**Res No:** 2021-328      **7.22 In Camera**  
**Moved By:** Joel Seime

That a motion be made that Council recess and continue *In-Camera* at 12:50 pm, as per clause 16(1)(d) of *The Local Authority Freedom of Information and Protection of Privacy Act* and section 120(2)(a) of *The Municipalities Act*.

**CARRIED**

**Res No:** 2021-329      **7.23 Out of Camera**  
**Moved By:** Braden Olson

That the time being 1:20 pm, we move *Out of Camera* and reconvene the meeting of Council.

**CARRIED**

Council and the Administrator were present for the closed portion of the meeting.

**Res No:** 2021-330      **7.24 Wages for 2022**  
**Moved By:** Travis Kennon

That Joe Campbell's salary be set at \$94,264.50 for 2022.

**CARRIED**

**Res No:** 2021-331      **7.24.1 Wages for 2022**  
**Moved By:** Joel Seime

That Al Stabler's salary be set at \$94,264.50 for 2022.

**CARRIED**

**Res No:** 2021-332      **7.24.2 Wages for 2022**  
**Moved By:** Trevor Bacon

That Rod Hogan's hourly wage be set at \$32.50 for 2022.

**CARRIED**

FK RM

**Res No:** 2021-333      **7.24.3**      **Wages for 2022**  
**Moved By:** Scott Bradley  
That Chad Abbott's hourly wage be set at \$32.50 for 2022.  
**CARRIED**

**Res No:** 2021-334      **7.24.4**      **Wages for 2022**  
**Moved By:** Braden Olson  
That Regan MacDonald's salary be set at \$99,031.90 for 2022.  
**CARRIED**

**Res No:** 2021-335      **7.24.5**      **Wages for 2022**  
**Moved By:** Travis Kennon  
That Donna Algner's salary be set at \$73,975.96 for 2022  
AND FURTHERMORE that in 2022 she also be given an additional one day a  
month holiday for use.  
**CARRIED**

**Res No:** 2021-336      **7.24.6**      **Wages for 2022**  
**Moved By:** Joel Seime  
That seasonal employees hired for 2022 be paid an hourly wage of \$27.00.  
**CARRIED**

**8**      **Miscellaneous**

**9**      **By-laws**

**9.1**      **Building Bylaw**

**Res No:** 2021-337      **9.2**      **Bylaw No. 7-2021 to Amend Bylaw No. 3-2019**  
**Moved By:** Joel Seime  
That Bylaw No 7-2021 being a bylaw to amend Bylaw 3-2019 be introduced  
and read a first time.  
**CARRIED**

**Res.No:** 2021-338      **9.3**      **Bylaw No. 7-2021**  
**Moved By:** Scott Bradley  
That Bylaw No. 7-2021 be read a second time.  
**CARRIED**

**es No:** 2021-339      **9.4**      **Bylaw No. 7-2021**  
**Moved By:** Trevor Bacon  
That Bylaw No. 7-2021 be read a third time.  
**CARRIED UNANIMOUSLY**

TK RM

**Res No:** 9.5  
2021-340

**Bylaw No. 7-2021**  
**Moved By:** Braden Olson

That Bylaw No. 7-2021 having been read a third and final time be sealed, signed and adopted.

**CARRIED**

**Res No:** 9.6  
2021-341

**Bylaw No. 8-2021 Official Community Plan**  
**Moved By:** Travis Kennon

That Bylaw No. 8-2021 being a bylaw to adopt an Official Community Plan be introduced and read a first time.

**CARRIED**

**Res No:** 9.7  
2021-342

**Bylaw No. 9-2021 Zoning Bylaw**  
**Moved By:** Joel Seime

That Bylaw No. 9-2021 being a bylaw to adopt a Zoning Bylaw be introduced and read a first time.

**CARRIED**

**Res No:** 9.8  
2021-343

**Public Hearing**  
**Moved By:** Scott Bradley

That the Council for the Rural Municipality of Winslow No. 319 hold a public hearing to hear any person or group wishing to comment on the proposed Bylaw No. 8-2021, bylaw to adopt an Official Community Plan Bylaw, and proposed Bylaw No. 9-2021, bylaw to adopt a Zoning Bylaw on Wednesday, February 9, 2022 at 9:00 am at the RM of Winslow No. 319 board room, and that we instruct the Administrator to advertise for the public hearing in the January 10 and January 17, 2022 editions of the *West Central Voice* for a total of two clear weeks or more prior to the hearing.

**CARRIED**

**Res No:** 10  
2021-344

**Next Meeting**  
**Moved By:** Trevor Bacon

That the next meeting of Council be held on January 7, 2022.

**CARRIED**

TK RM



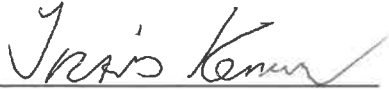
**Res No:**  
2021-345

**11**

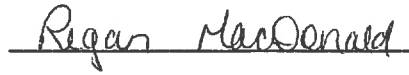
**Adjournment**  
**Moved By:** Braden Olson

That this meeting be adjourned at 1:40 pm.

**CARRIED**



Reeve



Administrator