

RM of Winslow
Meeting Minutes
Regular November 15, 2023 - 08:30 AM

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, November 15, 2023 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

PRESENT: Reeve: Sheldon McLean Administrator: Regan MacDonald

Councillors:

Division No. 1: Braden Olson

Division No. 2: Scott Bradley

Division No. 3: Travis Kennon

Division No. 4: Joel Seime

Division No. 5: Trevor Bacon

ABSENT: Division No. 6: Jason Neumeier

Res No: 2023-234	1	Call to order Moved By: Sheldon McLean Reeve called the meeting to order at 8:35 am.	CARRIED
	1.1	Disclosure Statements Reeve Sheldon McLean, Councillors Braden Olson, Scott Bradley, Travis Kennon, Joel Seime, Trevor Bacon and Jason Neumeier have subscribed to the annual disclosure statement.	
Res No: 2023-235	2	Adoption of Minutes Moved By: Trevor Bacon That the minutes of the meeting held on October 11, 2023 be approved.	CARRIED
Res No: 2023-236	3	Statement of Financial Activity Moved By: Braden Olson That the statement of financial activities for the month of October be accepted as presented.	CARRIED
Res No: 2023-237	4	List of Accounts Moved By: Travis Kennon	

TK RM

That the list of accounts Cheque #16614 to #16675 and Manual Payments #20231001 to #20231109 in the amount of \$601,866.98 be authorized and approved for payment.

CARRIED

Res No:
2023-238

4.1

Extra Payments

Moved By: Travis Kennon

That the following extra cheques be approved for payment:

Joe Campbell - \$155.39

Dodsland Sports Centre - \$100.00

John Deere Financial - \$165.25

Konica Minolta - \$323.02

Regan MacDonald - \$200.00

Sheldon Mettlewsky - \$61.16

Procyk Bros Transport - \$11,100.00

Publications Saskatchewan - \$236.25

CARRIED

Res No:
2023-239

5

Correspondence

Moved By: Joel Seime

That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.

CARRIED

6

Delegations

6.1

Al Stabblar at 9:30 am

7

New Business

Res No:
2023-240

7.1

Foreman Report

Moved By: Scott Bradley

That the Foreman Report be accepted as presented by Regan MacDonald.

CARRIED

Al Stabblar arrived at 9:25 am and left at 10:30 am.

Res No:
2023-241

7.2

Operation Manager Report

Moved By: Sheldon McLean

That the Operation Manager Report be accepted as presented by Al Stabblar.

CARRIED

TK RM

Res No: 2023-242	7.3	Mower Replacement in 2024 Moved By: Trevor Bacon	That the Municipality purchase, in the 2024 budget year, a 2024 Schulte XH series 5 mower for \$53,415.23 plus taxes from All West Sales.	CARRIED
Res No: 2023-243	7.4	Mower Tender Moved By: Trevor Bacon	That the Municipality tender the 2019 Bush Hog model 4815XD mower in the SARM classified, <i>The Kerrobert & District Chronicle</i> and <i>The Rosetown Eagle</i> for 3 weeks with a tender submission deadline of December 11, 2023.	CARRIED
	7.5	SaskPower Right of Way		
	7.6	Pressure Washer Quotes		
Res No: 2023-244	7.7	Hours over Christmas Moved By: Sheldon McLean	That the employees be authorized to be absent from work during the period of December 22 at noon to January 2 on the condition that 3 personnel be available to work if necessary.	CARRIED
	7.8	Library Donation		
	7.9	URMAP Municipal Fee Report 2023		
Res No: 2023-245	7.10	Blanket Approach Agreement Request Moved By: Trevor Bacon	That approval be given to sign the blanket agreement consent request from Enbridge Pipelines Inc on behalf of Enbridge Southern Lights to conduct maintenance digs in the RM of Winslow No. 319 under the following conditions: 1. That all roads and right of ways are to be brought to their original condition upon the completion of the maintenance digs. 2. That all over weight permits and Road Maintenance Agreements are to be issued and obtained through Roadata.	CARRIED
Res No: 2023-246	7.11	Office Care Taking Moved By: Scott Bradley	That it be acknowledged that Barb Simpson gave her notice for Office Care taking effective October 15, 2023;	

TK RM

AND THAT FURTHERMORE Sheldon Mettlewsky was hired in the position of Office Care taking at monthly rate of \$200.00 per month, with the additional payment of \$200 annually when a thorough clean is done to wash floors, walls, baseboards, dry mop ceiling tiles and window screens, effective October 16, 2023.

CARRIED

Res No:
2023-247

7.12

Targeted Sector Support (TSS) Initiative Letter of Support
Moved By: Travis Kennon

That the RM of Winslow No. 319 council authorizes a letter of support for the RM of Kindersley’s application submission to the TSS Steering Committee Targeted Sector Support (TSS) Initiative cost-shared grant to support development of the Central Sask. Municipal Engagement and Asset Mapping Platform project with a submission deadline of November 30, 2023.

CARRIED

The Reeve called for a recess for lunch at 11:20 am until 12:30 pm.

7.13

Wages for 2024

7.14

NWMA Survey

Res No:
2023-248

7.15

Transfer Station Hours
Moved By: Joel Seime

That the hours of operation at the Municipal Transfer Station for 2023 be updated to:

Winter Hours (October 15 until April 1):

Wednesday 12:00 - 5:00 pm

Thursday 12:00 - 5:00 pm

Friday 12:00 - 5:00 pm

Summer Hours (April 1 - October 15)

Wednesday 12:00 - 5:00 pm

Thursday 12:00 - 6:00 pm

Friday 12:00 - 5:00 pm

Saturday 10:00 - 3:00 pm

** 2nd Saturday of each month in summer hours except October is 1st

Saturday**

April 13, May 11, June 8, July 13, August 10, September 14, October 5

CARRIED

7.16

APAS AGM

FK RM

Res No: 7.17 **Saskatchewan Safety Council Training**
2023-249 **Moved By:** Travis Kennon

That the Operations Manager be authorized to register in an online course, offered through the Saskatchewan Safety Council Training, on Work Zone Traffic Accommodation at a cost of \$225.

CARRIED

Res No: 7.18 **Capital Works Plan - TS Machine & Equipment**
2023-250 **Moved By:** Sheldon McLean

That the ten-year capital works plan for Transportation Machines and Equipment, as presented by the Administrator, be adopted.

CARRIED

8 **Miscellaneous**

8.1 **Management Evaluations**

9 **By-laws**

Res No: 10 **Next Meeting**
2023-251 **Moved By:** Sheldon McLean

That the next meeting of Council be held on December 13, 2023.

CARRIED

Res No: 11 **Adjournment**
2023-252 **Moved By:** Sheldon McLean

That this meeting be adjourned at 1:45 pm.

CARRIED



Reeve



Administrator