

**RM of Winslow**  
**Meeting Minutes**  
**Regular December 13, 2023 - 08:30 AM**

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, December 13, 2023 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

**PRESENT:** Reeve: Sheldon McLean Administrator: Regan MacDonald

**Councillors:**

Division No. 1: Braden Olson  
Division No. 2: Scott Bradley  
Division No. 3: Travis Kennon  
Division No. 4: Joel Seime  
Division No. 5: Trevor Bacon  
Division No. 6: Jason Neumeier

<b>Res No:</b> 2023-253	<b>1</b>	<b>Call to order</b> <b>Moved By:</b> Travis Kennon  Deputy Reeve called the meeting to order at 8:35 am.	<b>CARRIED</b>
<b>Res No:</b> 2023-254	<b>2</b>	<b>Adoption of Minutes</b> <b>Moved By:</b> Trevor Bacon  That the minutes of the meeting held on November 15, 2023 be approved.	<b>CARRIED</b>
<b>Res No:</b> 2023-255	<b>3</b>	<b>Statement of Financial Activity</b> <b>Moved By:</b> Scott Bradley  That the statement of financial activities for the month of December be accepted as presented.	<b>CARRIED</b>
<b>Res No:</b> 2023-256	<b>4</b>	<b>List of Accounts</b> <b>Moved By:</b> Joel Seime  That the list of accounts Cheque #16676 to #16722 and Manual Payments #20231110 to #20231130 in the amount of \$148,487.80 be authorized and approved for payment.	<b>CARRIED</b>

TK RM

- Res No:** 2023-257      **4.1**      **Void Cheque 16695**  
**Moved By:** Travis Kennon
- That cheque 16695 to Evolution Training be voided as the course has been canceled due to lack of snow in December.
- CARRIED**
- Res No:** 2023-258      **5**      **Correspondence**  
**Moved By:** Travis Kennon
- That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.
- CARRIED**
- 6**      **Delegations**
- 6.1**      **Joe Campbell and Al Stabblar at 9:30 am**
- 7**      **New Business**
- Joe Campbell and Al Stabblar arrived at 9:30 am. Sheldon McLean called in to participate in the meeting at 9:30 am.
- Res No:** 2023-259      **7.1**      **Foreman Report**  
**Moved By:** Scott Bradley
- That the Foreman Report be accepted as presented by Joe Campbell.
- CARRIED**
- Res No:** 2023-260      **7.2**      **Operation Manager Report**  
**Moved By:** Jason Neumeier
- That the Operation Manager Report be accepted as presented by Al Stabblar.
- CARRIED**
- 7.3**      **Township Road 310 - Erosion**
- Res No:** 2023-261      **7.4**      **Pressure Washer Quotes**  
**Moved By:** Joel Seime
- That a gas 4,000 psi Honda pressure washer be purchased from Flaman for \$7,170.
- CARRIED**

TK RM

- Res No:** 2023-262      **7.5**      **Pressure Washer Tender**  
**Moved By:** Joel Seime
- That the pressure washer that the RM owns be tendered for sale in *The Kerrobert & District Chronicle*, *the Rosetown Eagle* and Kijiji to be reviewed at the January regular meeting of council.
- CARRIED**
- Res No:** 2023-263      **7.6**      **Mower Tenders**  
**Moved By:** Travis Kennon
- That the municipality trade the 2019 Bush Hog mower model 4815XD for \$12,000 with the new Schulte mower is to be purchased in 2024 from All West Sales.
- CARRIED**
- Res No:** 2023-264      **7.7**      **Pest Control Training**  
**Moved By:** Scott Bradley
- That Sheldon Mettlewsky be authorized to attend the Pest Control Officer Workshop in Saskatoon on January 17, 2024 with mileage and out of pocket expenses paid by the municipality.
- CARRIED**
- Reeve Sheldon McLean entered the chambers at 11:15 am and was no longer participating over the telephone.
- Res No:** 2023-265      **7.8**      **Gravel Crushing**  
**Moved By:** Travis Kennon
- That a call be made to ask for tenders by the February regular meeting to crush the rock stockpile at the municipal gravel pit into 7/8" gravel with a deadline of completion of April 30, 2024.
- CARRIED**
- Deputy Reeve Kennon called for a lunch recess on 11:20 am until 12:30 pm. Reeve McLean and Councillor Bacon were absent from the meeting after lunch.
- Res No:** 2023-266      **7.9**      **Capital Works Plan - TS Roads**  
**Moved By:** Jason Neumeier
- That the five-year capital works plan for Transportation Infrastructure, as presented by the Administrator, be adopted.
- CARRIED**
- Res No:** 2023-267      **7.10**      **Compliance Officer**  
**Moved By:** Joel Seime
- That an agreement be entered into with the RM of Mountain View No. 318 and RM of Oakdale No.320 to share the services of the Compliance Officer

TK RM

for 3 miles on Township Road 314 into the RM of Mountain View No. 318 from the RM of Winslow No. 319's east boundary for \$1,000 a year.

**CARRIED**

**7.11 Alternate Truck Route - Ministry of Highways Agreement**

**Res No:**  
2023-268

**7.12 Library Donation**  
**Moved By:** Braden Olson

That an additional \$1,000 donation be given to each the Dodsland and Plenty Libraries for the 2023 year.

**CARRIED**

**Res No:**  
2023-269

**7.13 Municipal Revenue Sharing Grant Declaration**  
**Moved By:** Travis Kennon

The Council of the Rural Municipality of Winslow No 319 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of A Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

**CARRIED**

**7.14 Western Regional Landfill Inc.**

**Res No:**  
2023-270

**7.15 Board of Revision**  
**Moved By:** Joel Seime

That the RM of Winslow No. 319 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Admans, Ken Friesen, Femi Ogurinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen,

TK RM

Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves amount the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED**

**Res No:**  
2023-271

**7.16 Board of Revision Secretary**  
**Moved By:** Jason Neumeier

That the RM of Winslow No. 319 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**7.17 Custom Work Added to Taxes**

**7.18 Dodsland/Plenty Clinic**

**Res No:**  
2023-272

**7.19 Honorarium**  
**Moved By:** Travis Kennon

That Rachel Deobald, the Administrator for the Rural Municipality of Mountain View No. 318, be paid an honorarium of \$500 for her work issuing permits for Highway 31 for 2023.

**CARRIED**

**Res No:**  
2023-273

**7.20 Remuneration and Mileage Rates**  
**Moved By:** Braden Olson

That Council remuneration for 2024 be set at \$200 per meeting and convention days and that the mileage rate be set at \$0.65 per kilometer necessarily travelled.

**CARRIED**

**Res No:**  
2023-274

**7.21 In Camera**  
**Moved By:** Travis Kennon

That a motion be made that Council recess and continue *In-Camera* at 12:40 pm, as per clause 16(1) b of *The Local Authority Freedom of Information and Protection of Privacy Act*.

**CARRIED**

TK RM

- Res No:** 2023-275      **7.22**      **Out of Camera**  
**Moved By:** Scott Bradley
- That the time being 1:15 pm, we move *Out of Camera* and reconvene the meeting of Council.
- CARRIED**
- Everyone from council, except Reeve McLean and Councillor Bacon, and the Administrator were in attendance for the *out of camera* session.
- Res No:** 2023-276      **7.23**      **Wages for 2024**  
**Moved By:** Braden Olson
- That Joe Campbell's salary be set at \$105,850 for 2024.
- CARRIED**
- Res No:** 2023-277      **7.24**      **Wages for 2024**  
**Moved By:** Travis Kennon
- That Al Stabblers' salary be set at \$105,850 for 2024.
- CARRIED**
- Res No:** 2023-278      **7.25**      **Wages for 2024**  
**Moved By:** Jason Neumeier
- That Rod Hogan's wages be set at \$36.50 per hour for 2024.
- CARRIED**
- Res No:** 2023-279      **7.26**      **Wages for 2024**  
**Moved By:** Joel Seime
- That Sheldon Mettlewsky's wages be set at \$36.50 for 2024.
- CARRIED**
- Res No:** 2023-280      **7.27**      **Wages for 2024**  
**Moved By:** Scott Bradley
- That Chad Abbott's wages be set at \$36.50 per hour for 2024.
- CARRIED**
- Res No:** 2023-281      **7.28**      **Wages for 2024**  
**Moved By:** Braden Olson
- That Regan MacDonald's salary be set at \$111,150 for 2024.
- CARRIED**
- Res No:** 2023-282      **7.29**      **Wages for 2024**  
**Moved By:** Travis Kennon
- That Donna Algner's salary be set at \$83,050 for 2024.
- CARRIED**

TK RM

- Res No:** 2023-283      **7.30**      **Wages for 2024**  
**Moved By:** Jason Neumeier
- That the seasonal employees hired for 2024 be paid an hourly wage of \$30.50.
- CARRIED**
- Res No:** 2023-284      **7.31**      **Municipal Curling**  
**Moved By:** Braden Olson
- That the municipality enter a team to the RMAA Curling bonspiel in Unity on January 26, 2023 for a fee of \$150 and that mileage and out of pocket expenses be compensated by the municipality.
- CARRIED**
- Res No:** 2023-285      **7.32**      **Kindersley & District Music Festival**  
**Moved By:** Travis Kennon
- That the municipality provide a donation of \$200 to the Kindersley & District Music Festival.
- CARRIED**
- 8**      **Miscellaneous**
- Res No:** 2023-286      **8.1**      **North West Municipalities Association (NWMA)**  
**Moved By:** Scott Bradley
- That Regan MacDonald and Travis Kennon be authorized to attend the North West Municipalities Association meeting on January 17, 2024 in Peynton, Saskatchewan with mileage and out of pocket expenses paid by the municipality.
- CARRIED**
- Res No:** 2023-287      **8.2**      **Roadata**  
**Moved By:** Travis Kennon
- That a meeting be coordinated at SARM with Nicole at Roadata and other RM's that use both Roadata and Welltraxx to ask if they could work together to share the mapping information.
- CARRIED**
- 9**      **By-laws**
- Res No:** 2023-288      **10**      **Next Meeting**  
**Moved By:** Travis Kennon
- That the next meeting of Council be held on January 17, 2024.
- CARRIED**

TK RM

**Res No:**  
2023-289

**11**

**Adjournment**

**Moved By:** Jason Neumeier

That this meeting be adjourned at 1:20 pm.

**CARRIED**



Iris Kenna

Reeve



Regan MacDonald

Administrator