

**RM of Winslow**  
**Meeting Minutes**  
**Regular January 17, 2024 - 08:30 AM**

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, January 17, 2023 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

**PRESENT:** Deputy Reeve: Travis Kennon Administrator: Regan MacDonald

Councillors:

Division No. 1: Braden Olson

Division No. 2: Scott Bradley

Division No. 4: Joel Seime

Division No. 6: Jason Neumeier

**ABSENT:** Reeve: Sheldon McLean  
Division No. 5: Trevor Bacon

- |                           |          |   |                |
|---------------------------|----------|---|----------------|
| <b>Res No:</b><br>2024-01 | <b>1</b> | <b>Call to order</b><br><b>Moved By:</b> Travis Kennon<br><br>Deputy Reeve called the meeting to order at 8:40 am.  | <b>CARRIED</b> |
| <b>Res No:</b><br>2024-02 | <b>2</b> | <b>Adoption of Minutes</b><br><b>Moved By:</b> Scott Bradley<br><br>That the minutes of the meeting held on December 13, 2023 be approved.  | <b>CARRIED</b> |
| <b>Res No:</b><br>2024-03 | <b>3</b> | <b>Statement of Financial Activity</b><br><b>Moved By:</b> Braden Olson<br><br>That the statement of financial activities for the month of December be accepted as presented.   | <b>CARRIED</b> |
| <b>Res No:</b><br>2024-04 | <b>4</b> | <b>List of Accounts</b><br><b>Moved By:</b> Scott Bradley<br><br>That the list of accounts Cheque #16723 to #16765 and Manual Payments #20231201 to #20240107 in the amount of \$602,229.69 be authorized and approved for payment. | <b>CARRIED</b> |

TK RM

- Res No:** 5      **Correspondence**  
2024-05      **Moved By:** Joel Seime
- That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.
- CARRIED**
- 6      Delegations**
- 6.1      Joe Campbell and Al Stabblar at 9:30 am**
- 6.2      Reid McLeod and Anton Laturnus at 1:00 pm**
- 7      New Business**
- Joe Campbell and Al Stabblar arrived at 9:30 am.
- Res No:** 7.1      **Foreman Report**  
2024-06      **Moved By:** Braden Olson
- That the Foreman Report be accepted as presented by Joe Campbell.
- CARRIED**
- Councillor Neumeier arrived at the chambers at 9:40 am.
- Res No:** 7.2      **Operation Manager Report**  
2024-07      **Moved By:** Joel Seime
- That the Operation Manager Report be accepted as presented by Al Stabblar.
- CARRIED**
- Res No:** 7.3      **Custom Work Rates**  
2024-08      **Moved By:** Travis Kennon
- That the custom work rates remain the same for 2024 and be set as follows:
- Patrol & Loader \$175/hr
  - Tractor & Mower \$125/hr
  - Backhoe \$150/hr with \$30/hr for a spotter
  - Gravel Truck \$90/hr
  - Mack Truck \$150/hr
  - Wire Roller Rental \$200/day
  - Packer \$200/day.
- Minimum time charged for all equipment one hour.  
Rates will begin from the time the operator leaves the RM shop until they return.
- CARRIED**

TK RM

- Res No:** 2024-09      **7.4**      **Administrator**  
**Moved By:** Scott Bradley
- That Regan MacDonald be appointed as the Administrator of the Rural Municipality of Winslow No. 319.
- CARRIED**
- Res No:** 2024-10      **7.5**      **Administrator's Bond**  
**Moved By:** Braden Olson
- That the 2024 SARM Fidelity Bond Self Insurance certificate be accepted as presented by Regan MacDonald.
- CARRIED**
- Res No:** 2024-11      **7.6**      **Tax Collector & Assessor**  
**Moved By:** Travis Kennon
- That Regan MacDonald be appointed as the tax collector and assessor for the Rural Municipality of Winslow No 319 for 2024.
- CARRIED**
- Res No:** 2024-12      **7.7**      **Prairie West Regional Planning District**  
**Moved By:** Joel Seime
- That the RM of Winslow No. 319 appoint Braden Olson or Sheldon McLean and Regan MacDonald to be members of the Prairie West Planning Commission for the year 2024.
- CARRIED**
- Res No:** 2024-13      **7.8**      **Municipal Auditor**  
**Moved By:** Scott Bradley
- That CHBB Chartered Professional Accountants be appointed as the Municipal Auditors for the 2023 audit.
- CARRIED**
- Res No:** 2024-14      **7.9**      **Village of Dodsland and Plenty**  
**Moved By:** Travis Kennon
- The Municipality continue to provide basic street maintenance with their patrols to the Village of Dodsland and the Village of Plenty;
- AND FURTHERMORE that the Municipality will continue to provide 5 loads of gravel spread on the streets in the Villages, with the addition of gravel and spreading in front of the school in Plenty to Highway 31, when the Village of Plenty requires it, at no cost to either Village.
- CARRIED**

TK RM

- Res No:** 2024-15      **7.10**      **Saskatchewan Lotteries Trust Fund Population**  
**Moved By:** Braden Olson
- That the allocation for the Rural Municipality of Winslow's population for Saskatchewan Lotteries Trust Fund be as follows:  
Village of Dodsland 172  
Village of Plenty 172.
- CARRIED**
- 
- Res No:** 2024-16      **7.11**      **Wheatland Regional Library Representative**  
**Moved By:** Jason Neumeier
- That Stacy McIntosh be appointed as the representative for the Rural Municipality of Winslow for the Wheatland Regional Library for 2024.
- CARRIED**
- 
- Res No:** 2024-17      **7.12**      **West Central Municipal Government Committee**  
**Moved By:** Joel Seime
- That the RM of Winslow No. 319 renew the membership to the West Central Municipal Government Committee (WCMGC) for \$153.80 in 2024.
- CARRIED**
- 
- Res No:** 2024-18      **7.13**      **Sale of Maps**  
**Moved By:** Scott Bradley
- That municipal maps be sold at a cost of \$10 each, which includes GST and postage if necessary.
- CARRIED**
- 
- Res No:** 2024-19      **7.14**      **Pest Control Officer**  
**Moved By:** Travis Kennon
- That Sheldon Mettlewsky be appointed as the Pest Control Officer for 2024.
- CARRIED**
- 
- Res No:** 2024-20      **7.15**      **Dodsland/Plenty Clinic**  
**Moved By:** Jason Neumeier
- That Karl Seime, Travis Kennon and Randy Neumeier be appointed as representatives for the RM of Winslow No. 319 on the Dodsland/Plenty Clinic Board in 2024.
- CARRIED**
- 
- 7.16**      **Roadata**

TK RM

- Res No:** 2024-21      **7.17**      **Transfer Station Operator Wages**  
**Moved By:** Travis Kennon
- That effective January 1, 2024, the Transfer Station Operator's wages be increased by approximately 4.2% to \$26.00/hr.
- CARRIED**
- 
- Res No:** 2024-22      **7.18**      **Wounded Warrior Donation Request**  
**Moved By:** Braden Olson
- That the municipality provide a donation of \$625 to Wounded Warriors of Canada for 2024.
- DEFEATED**
- 
- 7.19**      **Lorex Camera**
- 
- Res No:** 2024-23      **7.20**      **Municipal Election Workshop**  
**Moved By:** Joel Seime
- That Regan MacDonald be authorized to attend the Spring Workshop on April 3, 2024 in North Battleford, on Municipal Elections, with mileage and out of pocket expenses paid by the municipality.
- CARRIED**
- 
- Res No:** 2024-24      **7.21**      **SARM Annual Convention**  
**Moved By:** Scott Bradley
- That Sheldon McLean, Braden Olson, Travis Kennon, Joel Seime, Trevor Bacon, Jason Neumeier, Regan MacDonald, Joe Campbell and Al Stabber be authorized to attend the annual SARM Convention and Trade Show on March 13, 14, & 15, 2024 in Regina with mileage, accommodation and out of pocket expenses paid by the municipality.
- CARRIED**
- 
- Res No:** 2024-25      **7.22**      **Staff Emails**  
**Moved By:** Scott Bradley
- That it be acknowledged that the Administrator has asked MuniSoft to assist the municipality in moving away from SaskTel as our email provider by putting the RM on a waiting list to provide four staff members MS-Office emails and Teams services for a yearly subscription service of \$1,089 each.
- CARRIED**
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- Res No:** 2024-26      **7.23**      **Building Inspectors**  
**Moved By:** Travis Kennon
- That, pursuant to Section 16 of the *Construction Codes Act*, the following official has been appointed as a building official by the Council of the R.M. of Winslow No. 319:  
Jordan Hoffort, Licence No. BOL736  
Clayton Meier, Licence No. BOL332

TK RM

Travis Elkin, Licence No. BOL580  
Ryan Thiessen, Licence No. BOL555  
Shenah Cartier, Licence No. BOL622  
Clint Vargo, Licence No. BOL750.

**CARRIED**

**Res No:**  
2024-27

**7.24**

**Pressure Washer Tender**  
**Moved By:** Travis Kennon

That the tender for the pressure washer be awarded to Reid McLeod for \$850.

**CARRIED**

**Res No:**  
2024-28

**7.25**

**Transfer to Reserve**

**Seconded By:** Jason Neumeier

That the Administrator be authorized to transfer reserve funds for capital purchases made in 2023:

Debit the following surplus accounts

GG Building - 310-100-050 \$5,300,

TS Equipment - 310-100-100 \$480,000,

TS Infrastructure - 310-100-200 \$559,100,

WS Equipment 310-100-400 \$30,000.

Credit the Transfer to Reserves account 590-110-100 \$1,074,400.

**CARRIED**

**8**

**Miscellaneous**

Reid McLeod and Anton Laternus arrived at the council chambers at 11:30 until 12:00.

**9**

**By-laws**

**Res No:**  
2024-29

**10**

**Next Meeting**

**Moved By:** Travis Kennon

That the next meeting of Council be held on February 14, 2024.

**CARRIED**

TK RM

**Res No:**  
2024-30

**11**

**Adjournment**

**Moved By:** Travis Kennon

That this meeting be adjourned at 12:00 pm.

**CARRIED**

Travis Kennon

Reeve

Regan MacDonald

Administrator