

RM of Winslow
Meeting Minutes
Regular December 11, 2024 - 08:30 AM

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, December 11, 2024 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

PRESENT: Deputy Reeve: Travis Kennon Administrator: Regan MacDonald

Councillors:
Division No. 1: Braden Olson
Division No. 4: Joel Seime
Division No. 5: Trevor Bacon
Division No. 6: Jason Neumeier

ABSENT: Reeve: Sheldon McLean
Division No. 2: Scott Bradley

Res No: 1 **Call to order**
2024-270 **Moved By:** Travis Kennon

Deputy Reeve called the meeting to order at 8:45 am.

CARRIED

Res No: 1.1 **Returning Officer Declaration**
2024-271 **Moved By:** Joel Seime

In accordance with section 139(2) of the *Local Government Election Act*, it is acknowledged that the Administrator presented Council with the Returning Officer's Declaration of Election Results.

CARRIED

Res No: 1.2 **Oath of Office**
2024-272 **Moved By:** Trevor Bacon

That Councillors Braden Olson, Travis Kennon, Joel Seime, Trevor Bacon and Jason Neumeier subscribed to the Oath of Office.

CARRIED

Res No: 2 **Adoption of Minutes**
2024-273 **Moved By:** Travis Kennon

That the minutes of the meeting held on November 13, 2024 be approved.

CARRIED

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- Res No:** 3 **Statement of Financial Activity**
2024-274 **Moved By:** Braden Olson
- That the statement of financial activities for the month of November be accepted as presented.
- CARRIED**
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- Res No:** 3.1 **Internal Transfers to and from Reserve**
2024-275 **Moved By:** Trevor Bacon
- That the following internal transfers be acknowledged by Council:
1. That \$36,500 has been moved from appropriated reserve account TS Vehicle 310-100-120 to the operating budget to be put towards the vehicle replacements;
 2. That \$6,500 has been moved from appropriated reserve account GG Building 310-100-050 to the operating budget to be put towards the office furnace replacement;
 3. That \$380,000 has been moved to appropriated reserve account 310-110-200 from the operating budget surplus as budgeted.
- CARRIED**
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- Res No:** 3.2 **Transfer to Term Deposit**
2024-276 **Moved By:** Braden Olson
- That it be acknowledged that the Administrator moved funds from the general cheque account to the 30-day term account to earn a better interest rate.
- CARRIED**
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- Councillor Neumeier arrived at the chambers at 9:00 am
- Res No:** 4 **List of Accounts**
2024-277 **Moved By:** Braden Olson
- That the list of accounts Cheque #17168 to #17206 and Manual Payments #20241101 to #20241216 in the amount of \$413,165.30 be authorized and approved for payment.
- CARRIED**
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- Res No:** 4.1 **Void Payments**
2024-278 **Moved By:** Travis Kennon
- That the list of cheques be voided and reissued as indicated as a result of the Canada Post strike action:
- Ch #17127 Brandt replaced with wire transfer \$6,276.85
 - Ch #17128 Central Plains Coop replaced with Ch #17202 \$28.00
 - Ch #17131 Economy Stationery replaced with Ch #17171 \$79.71
 - Ch #17133 GFI replaced with e-transfer \$124.32
 - Ch #17139 Loraas replaced with Ch #17139 \$2,735.86
 - Ch #17141 Meridian Surveys Ltd replaced with e-transfer \$7,271.25
 - Ch #17143 MuniSoft replaced with e-transfer \$2,217.78

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Ch #17145 Northbound Planning replaced with e-transfer \$1,728.04
 Ch #17148 SARM replaced with wire transfer \$18,273.45
 Ch #17150 Triod replaced with e-transfer \$4,528.80
 Ch #17153 Welltraxx Ltd replaced with e-transfer \$7,215.00
 Ch #17158 FirstHand FirstAid replaced with Ch #17170 \$1,806.00
 Ch #17159 Konica Minolta Premium Finance replaced with wire transfer \$313.02
 Ch #17161 McIntosh Sand & Gravel Limited replaced with Ch #17172 \$75,741.76
 Ch #17163 Konica Minolta replaced with e-transfer \$83.66
 Ch #17164 Primrose Ground Control replaced with Ch #17173 \$939.75
 Ch #17165 SARM replaced with wire transfer \$15,495.17

CARRIED

Res No: 5
2024-279

Correspondence
Moved By: Braden Olson

That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.

CARRIED

6 Delegations

6.1 Joe Campbell and Al Stabler at 9:30 am

7 New Business

Joe Campbell and Al Stabler arrived at the chamber at 9:20 am and left the chambers at 10:35 am.

Res No: 7.1
2024-280

Foreman Report
Moved By: Trevor Bacon

That the Foreman Report be accepted as presented by Joe Campbell.

CARRIED

Res No: 7.2
2024-281

Operation Manager Report
Moved By: Braden Olson

That the Operation Manager Report be accepted as presented by Al Stabler.

CARRIED

Handwritten initials: Jm, pm

Res No: 2024-282	7.3	Crop Damage Payments Moved By: Trevor Bacon	That the Crop Damage Payments for the construction on Range Road 3193 be approved as presented by the Operations Manager at a rate of \$500/acre.	CARRIED
Res No: 2024-283	7.4	Policy for Crop Damage Moved By: Travis Kennon	That the Policy for Crop Damage during road construction be increased to \$500 per acre.	CARRIED
Res No: 2024-284	7.5	Right of Way Purchase Policy Moved By: Travis Kennon	That the Right of Way Purchase Policy amount be increased to be \$3,500 per acre for compensation.	CARRIED
Res No: 2024-285	7.6	Capital Works Plan - TS Roads Moved By: Travis Kennon	That the three-year capital works plan for Transportation Infrastructure, as presented by the Administrator, be adopted.	CARRIED
	7.7	Loader Custom Work		
Res No: 2024-286	7.8	Highway 31 Mowing Contract Moved By: Braden Olson	That the RM will accept the mowing contract with the Ministry of Highways and Transportation to do a shoulder cut and final mow within the RM of Winslow's boundary on Highway 31-01 and Highway 31-02 for a one-year term for \$3,127.32.	CARRIED
	7.9	Pest Control Officer		
	7.10	Gravel Exploration		



RM

Res No:
2024-287

7.11

Deputy Reeve
Moved By: Braden Olson

That Travis Kennon be appointed the Deputy Reeve for the period of December 11, 2024 to the first meeting following the 2026 general election.

CARRIED

Res No:
2024-288

7.12

Signing Authorities
Moved By: Trevor Bacon

That the following signing authorities be established for the account through the Dodsland & District Credit Union: Reeve Sheldon McLean or Deputy Reeve Travis Kennon to sign with Administrator Regan MacDonald.

CARRIED

Res No:
2024-289

7.13

Regular Meetings
Moved By: Jason Neumeier

That the regular meeting of council be held on the second Wednesday of each month at the Municipal Office located at 135 2nd Avenue in Dodsland Saskatchewan commencing at 8:30 am.

CARRIED

Res No:
2024-290

7.14

Municipal Revenue Sharing Grant Declaration
Moved By: Travis Kennon

The Council of the Rural Municipality of Winslow No 319 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of A Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

CARRIED

Travis Kennon
RM

Res No: 7.15
2024-291

Board of Revision
Moved By: Braden Olson

That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Winslow No. 319 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revisions: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves amongst the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Res No: 7.16
2024-292

Board of Revision Secretary
Moved By: Jason Neumeier

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Winslow No. 319 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Res No: 7.17
2024-293

Custom Work Added to Taxes
Moved By: Travis Kennon

That the following outstanding invoice be transferred to the tax roll if the amount is not paid in full by December 31, 2024:

Invoice	Amount	Assessment Number
240089	\$50	000221250

CARRIED

- Res No:** 2024-294 **7.18** **Subdivision Application - NW 09-32-19-W3**
Moved By: Travis Kennon
- That Council accepts the revised survey plan, on the subdivision application for the NW 09-32-19-W3, that illustrates that the second house is to be removed therefore making it compliant with Section 4.7.1 of Winslow's Zoning Bylaw.
- CARRIED**
- Res No:** 2024-295 **7.19** **Kindersley & District Music Festival**
Moved By: Braden Olson
- That the municipality provide a donation of \$200 to the Kindersley & District Music Festival.
- CARRIED**
- Res No:** 2024-296 **7.20** **Northwest Municipalities Association (NWMA)**
Moved By: Braden Olson
- That Travis Kennon and Regan MacDonald be authorized to attend the North West Municipalities Association meeting on January 15, 2025 in Paynton, Saskatchewan with mileage and out of pocket expenses paid by the municipality.
- CARRIED**
- Res No:** 2024-297 **7.21** **Honorarium**
Moved By: Braden Olson
- That Rachel Deobald, the Administrator for the Rural Municipality of Mountain View No. 318, be paid an honorarium of \$500 for her work issuing permits for Highway 31 for 2024.
- CARRIED**
- Res No:** 2024-298 **7.22** **Remuneration and Mileage Rates**
Moved By: Joel Seime
- That Council remuneration for 2025 be set at \$200 per meeting and convention days and that the mileage rate be set at \$0.65 per kilometer necessarily travelled.
- CARRIED**
- Res No:** 2024-299 **7.23** **In Camera**
Moved By: Travis Kennon
- That a motion be made that Council recess and continue *In-Camera* at 11:33 am, as per clause 16(1) b of *The Local Authority freedom of Information and protection of Privacy Act*.
- CARRIED**

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Res No: 2024-300 **7.24** **Out of Camera**
Moved By: Braden Olson

That the time being 11:45 am, we move *Out of Camera* and reconvene the meeting of Council.

CARRIED

All Council present at the meeting and the Administrator were in attendance for the out of camera session.

Res No: 2024-301 **7.25** **Wages for 2025**
Moved By: Jason Neumeier

That Joe Campbell's salary be set at \$111,142.50 for 2025.

CARRIED

Res No: 2024-302 **7.26** **Wages for 2025**
Moved By: Joel Seime

That Al Stabblers salary be set at \$111,142.50 for 2025.

CARRIED

Res No: 2024-303 **7.27** **Wages for 2025**
Moved By: Travis Kennon

That Rod Hogan's wages be set at \$38.33 per hour for 2025.

CARRIED

Res No: 2024-304 **7.28** **Wages for 2025**
Moved By: Trevor Bacon

That Sheldon Mettlewsky's wages be set at \$38.33 per hour for 2025.

CARRIED

Res No: 2024-305 **7.29** **Wages for 2025**
Moved By: Braden Olson

That Chad Abbott's wages be set at \$38.33 per hour for 2025.

CARRIED

Res No: 2024-306 **7.30** **Wages for 2025**
Moved By: Jason Neumeier

That Regan MacDonald's salary be set at \$116,707.50 for 2025.

CARRIED

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- Res No:** 2024-307 **7.31** **Wages for 2025**
Moved By: Joel Seime
That Donna Algner's salary be set at \$87,202.50 for 2025.
CARRIED
- Res No:** 2024-308 **7.32** **Wages for 2025**
Moved By: Travis Kennon
That the seasonal employees hired for 2025 be paid an hourly wage of \$32.00.
CARRIED
- Res No:** 2024-309 **7.33** **Wages for 2025**
Moved By: Trevor Bacon
That Marilyn Wilson's wages, as the Transfer Station Operator, be set at an hourly wage of \$27.30 for 2025.
CARRIED
- Res No:** 2024-310 **7.34** **Municipal Curling**
Moved By: Jason Neumeier
That the municipality enter a team in the RMAA Curling bonspiel in on for an entry fee of \$150 and that mileage and out of pocket expenses be compensated by the municipality.
CARRIED
- Res No:** 2024-311 **7.35** **POW Gala**
Moved By: Travis Kennon
That the RM of Winslow provide a donation of \$250 to P.O.W. to put towards their volunteer recognition event on January 18, 2025.
CARRIED
- 8** **Miscellaneous**
- Res No:** 2024-312 **8.1** **Office Closure - December 20, 2024**
Moved By: Joel Seime
That it be approved that the Municipal Office will be closed for a part of the morning of December 20, 2024 so the Administrator can attend the Quarterly Safety Meeting at the Municipal Shop as the Assistant Administrator has a holiday booked.
CARRIED



Res No:
2024-313

8.2

Plenty Cemetery Survey Quote

Moved By: Trevor Bacon

That the quote that the Village of Plenty obtained from Meridian Surveys, of \$9,500 plus taxes, to resurvey and pin the Plenty Cemetery be approved for the 2025 budget.

CARRIED

Res No:
2024-314

8.3

Christmas Bonus

Moved By: Travis Kennon

That all of the full time and seasonal staff, and the Transfer Station Operator be given a \$200 gift card from P&C Foods as a Christmas Bonus.

CARRIED

9

By-laws

Res No:
2024-315

10

Next Meeting

Moved By: Trevor Bacon

That the next meeting of Council be held on January 8, 2025.

CARRIED

Res No:
2024-316

11

Adjournment

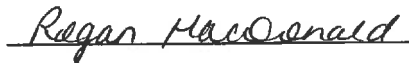
Moved By: Trevor Bacon

That this meeting be adjourned at 12:00 pm

CARRIED



Reeve



Administrator