

RM of Winslow
Meeting Minutes
Regular November 13, 2024 - 08:30 AM

Minutes of the regular meeting of the Council of the Rural Municipality of Winslow No. 319 held on Wednesday, November 13, 2024 at 8:30 am held at the Municipal Office on 135 2nd Avenue, Dodsland, Saskatchewan.

PRESENT: Reeve: Sheldon McLean Administrator: Regan MacDonald

Councillors:

Division No. 1: Braden Olson

Division No. 3: Travis Kennon

Division No. 4: Joel Seime

Division No. 5: Trevor Bacon

ABSENT: Division No. 2: Scott Bradley
 Division No. 6: Jason Neumeier

Res No: **1** **Call to order**
2024-239 **Moved By:** Sheldon McLean

Reeve called the meeting to order at 8:40 am.

CARRIED

Res No: **2** **Adoption of Minutes**
2024-240 **Moved By:** Joel Seime

That the minutes of the meeting held on October 9, 2024 be approved.

CARRIED

Res No: **3** **Statement of Financial Activity**
2024-241 **Moved By:** Sheldon McLean

That the statement of financial activities for the month of October be accepted as presented.

CARRIED

Res No: **4** **List of Accounts**
2024-242 **Moved By:** Trevor Bacon

That the list of accounts Cheque #17110 to #17167 and Manual Payments #20241001 to #20241035 in the amount of \$506,544.34 be authorized and approved for payment.

CARRIED

TF RM

- Res No:** 2024-243 **5** **Correspondence**
Moved By: Braden Olson
- That the Correspondence, a list of which is attached hereto and forms a part of these minutes, has been reviewed by Council and may be filed accordingly.
- CARRIED**
- 6** **Delegations**
- 6.1** **Joe Campbell and Al Stabbler at 9:30 am**
- 6.2** **Colleen Fennig, PHTA Division 6, at 11:30 am**
- 7** **New Business**
- Joe Campbell and Al Stabbler entered the chambers at 9:30 am. Councillor Kennon entered the chamber at 10:50 am. Joe Campbell and Al Stabbler left the chambers at 11:15 am.
- Res No:** 2024-244 **7.1** **Foreman Report**
Moved By: Joel Seime
- That the Foreman Report be accepted as presented by Joe Campbell.
- CARRIED**
- Res No:** 2024-245 **7.2** **Operations Manager Report**
Moved By: Travis Kennon
- That the Operation Manager Report be accepted as presented by Al Stabbler.
- CARRIED**
- 7.3** **Vehicle Replacement**
- Res No:** 2024-246 **7.3.1** **Foreman Vehicle Replacement**
Moved By: Trevor Bacon
- That a Dodge Big Horn truck be purchased from Energy Dodge, in Kindersley, for \$70,095.25 plus GST and trade Unit 1073, the 2021 GMC Sierra, for a value of \$22,790 plus GST.
- CARRIED**
- Res No:** 2024-247 **7.3.2** **Operations Manager Vehicle Replacement**
Moved By: Braden Olson
- That a Ford XLT be purchased from Tisdales Sales, in Kindersley, for \$63,214.78 plus GST and trade Unit 1075, the 2021 Chevrolet Silverado, for a value of \$25,970.00 plus GST.
- CARRIED**

TK RM

Res No:
2024-248

7.3.3

Budget Amendment

Moved By: Sheldon McLean

That the following amendment be made to the 2024 budget:

1. Increase Transfer to Reserve 590-110-100 from \$810,000 to \$846,500.
2. Increase Transportation Capital Expense 530-600-140 from \$475,000 to \$610,830.

CARRIED

7.4

Township Road 334

7.5

Truck Cleaning out Hoppers on Road

7.6

Winter Weights

Res No:
2024-249

7.7

Evolution Training Mini-Workshop

Moved By: Trevor Bacon

That Council be authorized to participate in a Mini Workshop facilitated by Evolution Training for provided to Council members at a cost of \$250 per person, discounted by 10%, on December 9, 2025.

CARRIED

Res No:
2024-250

7.8

Northwest Municipalities Association - Workshop

Moved By: Braden Olson

That Travis Kennon and Regan MacDonald be authorized to attend the Council Orientation workshop facilitated by the Northwest Municipalities Association in Paynton on November 28 at 10 am with mileage and out of pocket expenses paid by the municipality.

CARRIED

Res No:
2024-251

7.9

Hours over Christmas

Moved By: Travis Kennon

That the employees be authorized to be absent from work during the period of December 24 at noon to January 2 on the condition that 3 personnel be available to work if necessary.

CARRIED

7.10

Xmas Party

Colleen Fennig and Al Stabbler entered the chambers at 11:30 am. Colleen Fennig left the chambers at 12:00 pm. Reeve McLean called for a recess at 12:00 pm for lunch. Reeve McLean called the meeting back to order at 1:00 pm.

7.11

URMAP Municipal Fee Report 2024

PK RM

Res No:
2024-252

7.11.1 Budget Amendment
Moved By: Joel Seime

That the following amendment be made to the 2024 budget:

1. Decrease Road Maintenance Fee Revenue 430-100-100 from \$275,000 to \$200,000.

CARRIED

Res No:
2024-253

7.11.1.1 Subdivision Application - NW 09-32-19-W3
Moved By: Travis Kennon

That Council recommend the following comments be sent to Derek J. Vangool, from the Community Planning Branch, in regards to the proposed Parcel A - Residential subdivision on the NW 09-32-19-W3:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use.
2. The RM of Winslow does not have any facilities that could be affected by the proposed development.
3. Council does not have any requirements of the applicant for this subdivision.
4. This Plan of Proposed Subdivision is over the maximum site size requirements of the Zoning Bylaw for non-farm residential uses via subdivision. Council permits this larger parcel size to accommodate the existing developed farm yard site as per section 3.6.2.3 of the Official Community Plan. The application falls in the Agricultural Resource District and is a discretionary use under section 7.2.2 as a non-farm residential dwelling.
5. As this is the first subdivision in this quarter section, the municipality will not require a monetary settlement in lieu of municipal reserve land.
6. The municipality will not require a servicing agreement with the applicant.
7. Section 4.7.1 of Winslow's Zoning Bylaw states "Not more than one principal building shall be permitted on any one site" and then has a list of exceptions. As this proposed subdivision is for non-farm residency, there can not be more than one principal use on the parcel. There is an abandoned house which will need to be removed to ensure this is met.

CARRIED

7.12 NWMA Survey

7.13 Wages for 2025

Res No:
2024-254

7.14 Transfer Station Hours
Moved By: Joel Seime

That the hours of operation at the Municipal Transfer Station for 2025 be updated to:

Winter Hours (October 15 until April 1):

Wednesday 12:00 - 5:00 pm

TK RM

Thursday 12:00 - 5:00 pm

Friday 12:00 - 5:00 pm

Summer Hours (April 1 - October 15):

Wednesday 12:00 - 5:00 pm

Thursday 12:00 - 6:00 pm

Friday 12:00 - 5:00 pm

Saturday 10:00 - 3:00 pm

**** 2nd Saturday of each month in summer hours except October is 1st Saturday****

April 12, May 10, June 14, July 12, August 9, September 13, October 4

CARRIED

Res No:
2024-255

7.14.1 Transfer Station Closure over Christmas 2024

Seconded By: Sheldon McLean

That the Municipal Transfer Station be closed December 25, 26 and 27 due to Christmas.

CARRIED

Res No:
2024-256

7.15 Capital Works Plan - TS Machine & Equipment
Moved By: Travis Kennon

That the ten-year capital works plan for Transportation Machines and Equipment, as presented by the Administrator, be adopted.

CARRIED

Res No:
2024-257

7.16 Division Boundary Review
Moved By: Joel Seime

That it be acknowledged that the Administrator presented a review and recommendation of whether a change should be considered in divisions in accordance of the municipality's Policy for Review of Division Boundaries;

AND FURTHERMORE that council was in agreement that there will be no change in division boundaries at this time.

CARRIED

Res No:
2024-258

7.17 Western Regional Landfill (WRLI) Inc.
Moved By: Sheldon McLean

That Regan MacDonald and Travis Kennon be authorized to attend the Western Regional Landfill Inc Annual General Meeting on November 28, 2025 at 7:00 pm at the Elk's Hall in Kindersley with mileage and out of pocket expenses paid by the municipality.

CARRIED

TK RM

- Res No:** 2024-259 **7.18** **Office Furnace Replacement**
Moved By: Trevor Bacon
- That the Municipality accept the quote from Double D Plumbing and Heating to replace one of the furnaces in the Municipal Office at a cost of \$6,205 plus taxes;
AND FURTHERMORE that the 2024 budget be amended as follows:
1. Increase General Government Capital Expense 510-600-120 from \$0 to \$6,500.
2. Increase Transfer to Reserve 590-110-100 from \$846,500 to \$853,000.
- CARRIED**
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- Res No:** 2024-260 **7.19** **Budget Amendments**
Moved By: Joel Seime
- That the following amendments be made to the 2024 budget:
1. Increase Gravel Haul expense 530-440-100 from \$200,000 to \$265,000
2. Decrease Gravel Stockpile 530-440-140 from \$400,000 to \$175,000.
- CARRIED**
- Reeve McLean left the meeting at 2:00 pm.
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- Res No:** 2024-261 **7.20** **SARM Fidelity Bond Self-Insurance Plan**
Moved By: Travis Kennon
- That Council has reviewed the SARM Fidelity Bond coverage and would like to keep the coverage for 2025 at \$50,000 for Fidelity Bond Coverage and lower the coverage from \$5,000 to \$2,500 for Money & Securities Coverage.
- CARRIED**
-
- Res No:** 2024-262 **7.21** **SARM Extended Health Care Coverage**
Moved By: Braden Olson
- That the Municipality pay for Level 6 for staff through the SARM Extended Health Care Coverage.
- CARRIED**
-
- 7.22** **SARM Property Self-Insurance Program (PSIP)**
- 7.23** **Dodsland Plenty Clinic**
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- Res No:** 2024-263 **7.24** **Blanket Approach Consent Request**
Moved By: Trevor Bacon
- That approval be given to sign the blanket agreement consent request from Enbridge Pipelines Inc on behalf of Enbridge Southern Lights to conduct maintenance digs in the RM of Winslow No. 319 under the following conditions:
1. That all roads and right of ways are to be brought to their original condition upon the completion of the maintenance digs.

TK PM

2. That all over weight permits and Road Maintenance Agreements are to be issued and obtained through Roadata.

CARRIED

7.25 West Central Municipal Government Committee

Res No:
2024-264

7.26 Update to Stripe Account
Moved By: Travis Kennon

That the Reeve have authorization to sign a letter to reclassify the Stripe Account, used for Welltraxx Development payments, to be updated from a company profile to a government profile.

CARRIED

7.27 P.O.W. Update

Res No:
2024-265

7.28 Building Permit
Moved By: Travis Kennon

That the Building Permit application submitted to build a house on SW 15-32-19-W3 be approved in accordance with Section 3.6.2. in the Official Community Plan and Section 5.1 of the Zoning Bylaw and passed on to the Municipality's Building Inspector to ensure compliance with the national and provincial building codes.

CARRIED

8 Miscellaneous

Res No:
2024-266

8.1 Reeve's Lunch
Moved By: Joel Seime

That the Reeve be authorized to attend a regional Reeve's Lunch hosted at the office of the RM of Marriott No 317 and RM of Pleasant Valley No 288 on November 2024 with mileage and out of pocket expenses paid by the municipality.

CARRIED

8.2 Employee Evaluations

Res No:
2024-267

8.3 Plenty Cemetery
Moved By: Travis Kennon

That the Municipality offer to pay for the cost for the Village of Plenty to survey the Plenty Cemetery.

CARRIED

9 By-laws

TK RM

Res No: 10
2024-268

Next Meeting
Moved By: Joel Seime

That the next meeting of Council will be held at the call of the Administrator, being the first meeting of Council following the election on November 13, 2024.

CARRIED

Res No: 11
2024-269

Adjournment
Moved By: Trevor Bacon

That this meeting be adjourned at 2:30 pm.

CARRIED



Reeve



Administrator